

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



COUNTY OF LYCOMING
48 West Third Street
Williamsport Pennsylvania 17701
Telephone (570) 320-2124
Fax (570) 320-2127

CHRISTOPHER H. KENYON
Solicitor

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JANUARY 29, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 SERVICE AWARDS – Board of Commissioners – Recognize the following individual for her service to Lycoming County:

- Heather Lehman – 10 years

3.0 REPORTS

- 3.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 2/04/26 to be paid on 1/28/26 in the amount of \$1,882,839.83.

4.0 INFORMATION ITEMS

- 4.1 Michael Hagen - Elected Officials Personnel Actions:
 - Courts / MDJ Gardner – Jessica Woodward, Magisterial District Court Administrative Specialist, Full-Time, Pay Grade 5, \$17.64 per Hour, 75 Hours per Pay Period, Anticipated Start Date: February 9, 2026.

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD

- 5.1 Convene Salary Board.
- 5.2 Vote to approve the minutes from the January 22, 2026 Salary Board Meeting.
- 5.3 Vote to approve the following Salary Board Actions:
 - Prison:
Delete Maintenance Manager-Prison and 2 Maintenance III positions from the TDA.

- Facilities Management:
Retitle Facilities Foreman position to Construction Supervisor
Add Maintenance Manager-Prison and 2 Maintenance III positions to the TDA.

5.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

6.0 PERSONNEL ACTIONS

- 6.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

7.0 ACTION ITEM

- 7.1 Gary Staggett – Vote to approve the tire waste permit renewal. (2026 approved budgeted item)
- 7.2 Shanean Edmonds – Vote to approve the 2026 Grant award for the Lycoming County Victim Witness Services in the amount of \$121,593.00.
- 7.3 Nicole Spring- Vote to approve the Amendment to the Agreement with William Miele. (2026 approved budgeted item)
- 7.4 Mark Davidson – Vote to approve the Certification of County funds for the 2026 Program Year in the amount of \$50,000. (2026 approved budgeted item)
- 7.5 Ed Feigles – Vote to approve the invoice for PA Friends of Agricultural in the amount of \$7,800.00. (2025 approved budgeted item)
- 7.6 Jenny Picciano –Vote to approve the following appointments to the Lycoming County Planning Commission:
- Brett Taylor –term effective 1/29/2026 through 12/31/2029
 - Jim Dunn – term effective 1/29/2026 through 12/31/2027
- 7.7 Shannon Barnes – Vote to approve the Agreement with Clinton County Solid Waste Authority. (2026 approved budgeted item)
- 7.8 Shannon Barnes – - Vote to approve the reappointment of the following individuals to the SEDA-COG Board of Directors:
- Commissioner Scott L. Metzger – Commissioner County Representative
 - Howard Frye – County's Second Representative/Member at Large
- 7.9 Shannon Barnes – Vote to approve the following Appointments to the Industrial Development Authority for five-year terms:
- Matthew Buck – effective dates 1/29/2026 through 12/31/2030
 - Herman Logue - effective dates 1/29/2026 through 12/31/2030

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, February 5th, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

Adult Probation – Angela Lockridge, Clerk III, Pay Grade 4, \$17.111622 per Hour, 75 Hours per Pay Period, Effective Date: February 1, 2026.

Facilities Management – Huntter Black-Murray, Maintenance III, Pay Grade 8, \$24.375 per Hour, 80 Hours per Pay Period, Effective Date: January 4, 2026.

Facilities Management – Zachariah Zelewicz, Corrections Maintenance Supervisor, Pay Grade 9, \$65,838.906 Annually, 80 Hours per Pay Period, Effective Date: January 4, 2026.

Juvenile Probation – Courtney English, JPO Court Scheduler, Full-Time, Pay Grade 5, \$19.364123 per Hour, 75 Hours per Pay Period, Effective Date: January 4, 2026.

Prison – Christine Wenger, Correctional Officer, Part-Time, Union, \$21.4245 per Hour, Not to Exceed 1000 Hours Annually, Effective Date: February 1, 2026,